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PROVISION OF SKILLS AND COMPETENCES

Define the methodology adopted by the local authorities for the training of the AA (an induction program, specialized training), the development of training material and how it should be used for the continuous training and development of the AA.

Volunteers for working with disabled people as AA should be selected in a very careful manner provided they are interested in participating in the specialised training. They have to be fully aware of their tasks and responsibilities.

STEP 1

Local authorities are advised to start their search for AA via Media, Disability Organisations, networking, flyers, posters, and use of the Internet, Facebook, and Twitter.

STEP 2

The following factors need to be taken into consideration during Volunteer Recruitment

- 1) Application Form filled in by potential AA in he/ her will provide his/ her personal data and explains why he wants to be engaged in becoming a volunteer. AA won't be discriminate against based upon their ethnic origin, colour, religion, gender, sexual orientation, age, veteran status, or inability to speak English. All volunteers considered for service will be subject to a criminal background check and reference checks.
- 2) An individual interview with the selected potential volunteer to check their abilities, skills and qualifications. During the interview, the department supervisor should inform the prospective volunteer of all aspects of the volunteer assignment.

STEP 3

- 1) Arranging the training hours and the programme by local authorities

Dividing the training into:

- a) Theoretical part (with Focus on disability issues, types of disability, AA tasks clearly defined, their responsibilities). This part should be conducted by specialises with different fields: trainers, doctors, people from tourism, psychologists. Audio and film material should be presented.
- b) Practical part: AA meet people representing different types of disabilities and learn how to assist disabled people

The programme should include lectures where AA learn to assist people with terms of their disabilities and their needs and reactions, behaviour. They will be told how to deal with them and how to meet and respond for their needs

Types of disabilities they should get to know in order to assist them:

1. Motor disability – people in wheelchairs and slow walkers - learn to handle to operate the wheelchair, how to avoid obstacles
2. Disabilities related to aging learn how to assist people in general

This project

„GUARDIAN ANGELS OF ACCESSIBLE TRAVELERS IN RURAL AREAS”

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3. Blind & Visual Disabilities – learn how assist blind people in rural space
4. Hearing disability – learn the basic sign language
5. Cognitive impairments.

STEP 4

Local Authorities have to prepare Volunteer Assignment duties which may include assignments for short-term or long-term, working hours.

Prior to starting their volunteer duties, volunteers will be required to sign a AA “Confidentiality Agreement”.

e) Volunteers shall wear a recognised issued volunteer identification badge when serving as a AA volunteer. The name badge should be used only when AA volunteering is on Service.

STEP 5

At the end of the training AA participant who has completed the training receives the certificate of participating in the course.

STEP 6

All AA volunteers should have a insurance against unexpected accident happen paid by local authority.

STEP 7

Local authorities should keep record of trained volunteers.

During the first 1-3 AA meeting with a disabled person on service a supervisor should also follow them to observe AA work.

STEP 8

A disabled person using AA services will be asked to give Feedback and fill evaluation form template.

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