

# Minutes of decisions taken at ENAT Annual General Assembly Meeting (Hybrid) Tuesday, 28<sup>th</sup> June 2022, 10.00 – 13.00 CEST, Brussels

## Present

Participation	First, Second name	Membership	Country
In presence	Miguel Carrasco	Full	Spain
In presence	Sonia García-Fraile	Full	Spain
In presence	Valeria Garcia-Fraile	Observer	Spain
In presence	Lilian Müller	Full	Sweden
In presence	Marco Pizzio	Full	Italy
In presence	Katrien Mampaey	Full	Belgium
In presence	Rüdiger Leidner	Full	Germany
In presence	Silka Leidner	Observer	Germany
In presence	Katerina Papamichail	Full	Greece
In presence	Emiliano Deferrari	Full	Italy
In presence	Ivor Ambrose	Full	Greece
In presence	Sabrina Urrutia	Associate	Belgium
Online	Anna Grazia Laura	Full	Italy
Online	Spyros Michailidis	Full	Greece
Online	Caroline Delveaux	Associate	Belgium
Online	Monika Oriol	Full	Spain
Online	Paudie Healy	Full	Ireland
Online	Kuniyasu, Nomura	Associate	Japan
Online	Nadir Rehan	Associate	Egypt
Online	Selvakumar Ramachandran	Full	UK

## Apologies

Ana Garcia

## Agenda

1. Appointment of Chairperson and Recorder of the Minutes.
2. Approval of the Agenda
3. Approval of Minutes of the Annual General Assembly 2021.
4. Constitution of the Meeting: Rollcall of members, apologies, voting mandates.
5. Annual Report 2021(Managing Director)
6. Financial Report 2021 (Accountant)
7. Proposed Budget, 2022 (Accountant)
8. Approval of the "Descharge of the Board" **(Full members only may Vote)**
9. President's address: Anna Grazia Laura, ENAT President

10. Presentation of two projects, both ending in June 2022:
  - ACCESS IT (ERASMUS+) project
  - Games Without Barriers (ERASMUS+) project
11. ENAT Organisation, Statutes, Regulations
12. ENAT Board of Directors: Outgoing members and election of new members for the 4-year period, 2022 to 2026.
13. ENAT Workplan (Managing Director)
14. Any other business.

13.00h. Sandwich lunch for those present.

Next meeting: June 2023, to be confirmed.

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## Minutes

1. Appointment of Chairperson and Recorder of the Minutes.  
The appointed persons were:  
Chairperson: Anna Grazia Laura  
Recorder: Katerina Papamichail
2. Approval of the Agenda  
The Agenda was approved.
3. Approval of Minutes of the Annual General Assembly 2021.  
The Minutes of ENAT AGA 2021 were approved.
4. Constitution of the Meeting: Rollcall of members, apologies, voting mandates.  
Members were recorded as present, in person or online.  
See presence list on 1<sup>st</sup> page. 14 Full Members were present, which is a majority. The President declared the Assembly to be legally constituted.
5. Annual Report 2021(Managing Director)  
Ivor Ambrose gave an overview of the Annual Report 2021 in draft form, listing the Members, members' activities, events, ongoing and past projects, Web and Social Media outreach, policy-related actions and relations with MoU partners. The members present were encouraged to send additional materials describing their activities in 2021, to be added to the report.  
Anna Grazia thanked Ivor for the draft report, which was duly accepted by the meeting participants.  
The final version of the Annual Report was produced some weeks after the AGA and is available to read and download as a PDF document of 76 slides, at the ENAT website:  
<https://www.accessibletourism.org/?i=enat.en.reports.2310>

6. Financial Report 2021 (Accountant)

Kristof Vanbilsen presented the ENAT Financial Report for 2021.

He noted that the overall result showed a small loss of EUR 4.775,37 which can be largely attributed to lost income from membership fees due to the COVID-19 Fee waiver. Income from Membership Fees stood at EUR 9.770. (In 2019, pre-COVID, membership fees stood at EUR 11.435). This was the third year that the fee waiver was offered to individual and SME members. It was noted that an unpaid balance of over 9,000 EUR was still owing after more than 18 months from one of our previous ERASMUS+ project coordinators. [This money was recovered in full, finally, in 2023].

The negative result did not have a negative effect on the association's activities due to the accrued savings carried over from 2021.

The Full Members accepted the Accounts for 2021 and thanked the Accountant for his report.

7. Proposed Budget, 2022 (Accountant)

Kristof Vanbilsen presented the ENAT Budget for 2022-25, which showed projected project incomes of EUR 246.512. This is almost EUR 200.000 above the 2021 budget, due to number of project being completed and a total of 11 ongoing and new projects being anticipated in 2022.

The Full Members accepted the Budget for 2022-25 and thanked the Accountant for his report.

8. Approval of the "Descharge of the Board" (Full members only may Vote)

The President asked the Full Members present and online to approve the Descharge of the Board. The Full members gave their approval unanimously.

9. President's address: Anna Grazia Laura, ENAT President

Anna Grazia noted:

1. Financial results during the COVID Pandemic were generally favourable. Many new members have joined ENAT but, taking advantage of the fee waiver, this has not improved our finances. The value of the fee waiver in 2021 reached the amount of EUR 55,350.00.

ENAT will continue to monitor all the possible funds that might be allocated to budget lines which might be used to help "Accessible tourism", not to be left out of the European economic efforts. In particular, we will look for opportunities to participate in the EU's "Transition Pathway for Tourism" by committing ENAT to develop concrete activities in support of Accessible and Inclusive Tourism.

2. Sources of income for the Network were also addressed. Anna Grazia reconfirmed that ENAT applies a fee of 3% on any revenue that members

will obtain from any contracts signed by ENAT for activities to be developed in any funded activity. This applies to, for example, contracts for training, consulting, speakers' fees, experts' consulting on behalf of ENAT, etc. For EU-funded projects we do not apply this rule, as EU programmes are either fully financed and/or have a provision for organisations' overheads or administration costs.

Anna Grazia also noted that all ENAT projects were extended due to COVID but without any changes to their overall budgets. This means that activities were inevitably increased as we were obliged to hold a lot more online meetings, while travel was reduced. In 2021, we submitted several project applications of which 6 have been successful: DIVETOUR, CULTOURDATA, FEEL IT, IN FRONT, SENIOR ECO-NECT and INCLAVI. These new projects are commencing in the period from December 2021 to September 2022. Anna Grazia acknowledged the efforts of the ENAT members who have prepared these proposals and who are working on the various projects, as recorded in the Annual Report.

Anna Grazia emphasised that we also count on the activity of a Membership Secretary to handle new memberships and manage member communications, and we fully expect that this arrangement will bring more income to the association from fee payments, both this year and in the long-term. Furthermore, we may continue to seek sponsors to help bring income to ENAT.

3. Anna Grazia referred to ENAT's International relationships, including our collaboration with UNWTO, ISO, EU Joint Programming Initiative "More Years Better Lives" NTOs' Learning Group and Zero Project.

4. Priorities for the next programming period in 2022-24 include offering free online training courses, extending the fee waiver, exploring income-generating activities such as enhancing Pantou - the Accessible Tourism Directory and the World Tourism for All Quality Programme.

Finally, Anna Grazia thanked two board members who decided not to put forward their candidatures for this year's elections of the new board, Lilian Muller and Paudie Healy. She also praised Lilian, as one of the founding members of ENAT and for all her work as former President, inviting her to become an Honorary Board Member.

#### 10. Presentation of two projects, both ending in June 2022:

- ACCESS IT (ERASMUS+) project  
Ivor Ambrose gave a presentation about the results of the project which addresses "Innovation for Accessible Tourism in Natural and Rural Areas", with 12 slides and a short video produced by the partners. The Coordinator was SAN University, Poland. (The PDF slides are available on request).

- Games Without Barriers (ERASMUS+) project

11. ENAT Organisation, Statutes, Regulations

It was agreed that the fee waiver should be extended into 2022. It would be reviewed at the next Annual General Assembly, in view of the evolving Covid-19 situation.

12. ENAT Board of Directors: Outgoing members and election of new members for the 4-year period, 2022 to 2026.

The following Full Members submitted their candidacy for the Board of Directors and gave a verbal presentation of their motivations for taking a position as Director. 11 positions were vacant.

Anna Grazia Laura  
Jesus Hernandez  
Spyros Michailidis  
Ivor Ambrose  
Mieke Broeders  
Ana Garcia  
Emiliano Deferrari  
Ruediger Leidner  
Katerina Papamichail  
Emiliano Deferrari  
Marco Pizzio

The Full members approved, by unanimous vote, all 11 candidates to be appointed to the ENAT Board. This result would be communicated to the Accountant to register the new Board Members in the Belgian Companies' Gazette.

13. ENAT Workplan (Managing Director)

Ivor Ambrose gave an overview of the ongoing planning of the Workplan for the period 2022-24, referring to a draft document under development by the ENAT Board. Points include:

- Revision, re-launch of Pantou.org with additional features
- Member Services:
  - Community on AccessibleTourism.org
  - ENAT Webinars / Training offered to Members
  - Possible certification of experts in Accessible Tourism
  - NTOs' Learning Group
- Promotion of the ISO Accessible Tourism Standard with UNWTO
- Joint database of Accessible Tourism Good Practices with Zero Project
- European Tourism Manifesto Group policy work
- EC Tourism Transition Pathway

14. Any other business.

Anna Grazia thanked the hosts, VisitFlanders for generously providing the meeting room once again for the ENAT AGA.

15. Close

Anna Grazia closed the meeting, thanking all the members for their participation – both in presence and online.

13.00h. A sandwich lunch was served for those who were present.

Next meeting: June 2023, to be confirmed.